

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
December 17, 2004

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, December 17, 2004, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mrs. Brenda Yonge, Ms. Veldore Young and Mr. Lawrence Warren.

Members not present: Mr. Chip Crane and Mr. Jimmy Murphy.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Mrs. Deborah Gilbert, Mr. Jason Pugh, Mrs. Eloise Richardson, Mr. Jim Southward and Mrs. Denise Walley.

Guests in attendance: Ms. Frednia Perkins – MS Department of Education; Mr. Chuck Rubisoff – Attorney General's Office; and Dr. Bill Smith – Institutions of Higher Learning (IHL).

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:06 a.m.

PRELIMINARIES

Ms. Patricia Randall gave the invocation.

Approval of the Minutes of the November 19, 2004, Meeting

Upon a motion by General Denver Brackeen and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the minutes of the November 19, 2004 meeting.

Review and Approval of Agenda

Upon a motion by Mr. Lawrence Warren and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to approve the agenda as presented.

REPORTS

Executive Director's Report

Dr. Stonecypher began by announcing that Dr. Gary Spears has been named President at Northwest Mississippi Community College. He will enter the position the first of July 2005, when Dr. David Haraway's retirement becomes effective.

Dr. Stonecypher presented the Workforce Budget Report, shown as "Exhibit D". Dr. Stonecypher reviewed possible ways Workforce funds might be used for nursing by partnering with businesses or hospitals.

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Mr. Jason Pugh told the Board to expect an invitation to the MidSouth Partnership Summit, which will be held on January 11, 2005. Mr. Pugh explained the mission of MidSouth and gave a brief explanation of the proposed agenda of the summit.

In an effort to enhance Workforce funds, a letter from Dr. Stonecypher was sent to the Governor, Lieutenant Governor and several legislative committee chairs. The letter, along with a copy of the *National Trends Towards Stable Funding of State Supported Workforce Training*, an executive summary of a study recently completed by Mr. Jason Pugh, is shown as "Exhibit E". The research was conducted to determine how other states obtain stable funding for Workforce.

MACJC Report

In Dr. Presley's absence Dr. Randall Bradberry gave the MACJC report. At the last MACJC meeting the Presidents were provided a copy of the above mentioned Workforce Funding Study.

During the November meeting, Dr. Stonecypher commended Dr. Willis Lott, Dr. Clyde Muse and Dr. Johnny Allen for their accomplishments with the bond bill that was recently funded by the legislature. He also talked about a possibility of a funding formula for career/technical programs being implemented in the future.

Mrs. Gilbert reported on county millage and relayed possible solutions to help with counties that are not in compliance. Several presidents voiced their concerns on how the State Board plans on handling the situation and asked to read any correspondence regarding this before it is sent out.

Dr. Bradberry reported that the State Department of Health is in the process of developing a curriculum to teach courses at the community colleges regarding Homeland Security.

The Association approved an agreement between the MACJC and SBCJC, whereby the colleges will submit to SBCJC \$10 per student, per course enrollment on the Mississippi Virtual Community College (MSVCC) Network. The Association also approved the Blackboard Contract.

Discussions continue regarding language for residency of students. Mr. Chuck Rubisoff is working on a change in the out-of-state tuition language for the upcoming session.

The presidents are reviewing the Stockyard Productions contract that the Board reviewed previously. They will discuss their recommendations at the January meeting and make a decision at that time.

In closing, Dr. Bradberry stated that the Association will have their annual Athletics meeting in January. The presidents will hear proposed recommendations submitted by the Athletic Directors and will vote to approve or not approve.

Dr. Stonecypher told the Board that the poinsettias decorating the Board table are gifts to the Board and staff from the Horticulture Department of Jones County Junior College.

Workforce Report

Mr. Walker began by telling the Board that the new committee of 21 members had their first meeting on November 16, 2004. The Governor has allocated \$200,000 of federal funds to each

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of the community colleges. A mission statement has been adopted naming the community colleges as the presumptive provider of workforce training in Mississippi.

Mr. Walker expressed his pleasure in the letter that was sent to Mr. McCoy, the Governor and others from Dr. Stonecypher, which invites discussion of stable funding for Workforce Education. Dr. Stonecypher has appointed a committee to work with him for stable funding; the committee is made up of presidents, Mr. Walker, and Mrs. Gilbert. "Exhibit D", reflects the Workforce Budget, which outlines how workforce funds were used by each college.

Dr. Stonecypher stated that the State Workforce Directors and the Career/Technical Directors met, and the general consensus is that the two (2) entities should work together due to the similarities in their efforts. Workforce funds could be put to good use with short-term career-technical education. The directors were asked to look into programs that their colleges could offer.

EdNet Report

Dr. Larry Day reported that EdNet met on December 13, 2004. During the meeting, the CPA conducting the FY 2004 audit reported that it was much of the same as that of FY2003, with the exception of the WorldCom Bankruptcy settlement. She noted that an unqualified opinion had been rendered because the value of some equipment acquired by EdNet during the settlement had not been determined. It will remain unqualified until the value of the equipment can be assessed by an independent appraiser.

The Board elected officers for the upcoming year: Ms. Brock is currently serving as the chair, Mr. Jason Dean (Governor's Office) was elected as vice chair and Ms. Therissia McAlphin will serve as secretary/treasurer.

The Board has a Request for Proposal (RFP) to the public to lease excess channels that are not being used by the State of Mississippi.

Developmental Study

Dr. Day reviewed the key findings of the analysis regarding remedial education in the public community/junior colleges as of 2003-04, which are included as "Exhibit F". The report, in its entirety, will be posted to the SBCJC website for public review.

Location of Classes for Spring Semester 2005

Dr. Day presented courses and locations that have been submitted to the SBCJC office. Currently, the requests for 125 locations are for 24 campuses, 6 comprehensive centers, 3 extension centers and 92 off-campus sites. Upon a motion by Dr. Dorothy Nelson and a second by Ms. Veldore Young, the Board unanimously approved the location of classes, shown as "Exhibit A".

****The meeting recessed at 10:09 a.m. for Board Members and Staff to attend a reception on the first floor being held in honor of Dr. David Potter. The meeting reconvened at 10:26 a.m.***

Post-Secondary Articulation for Career/Technical Education

Mr. John Adcock stated that a committee has been appointed to study the curriculum of various career-technical programs to structure the guidelines statewide throughout the community colleges. Copies of a recent committee meeting were provided as "Exhibit C". The committee will meet again with Mr. Adcock on January 20, 2004 to workout the details.

Dual Enrollment / Dual Credit

Dr. Bradberry presented a copy of the latest Articulation Agreement between MDE, IHL and SBCJC relating to Dual Academic and Vocational Credit for dually enrolled secondary academic and vocational-technical education students, which is shown as "Exhibit B". Dr. Bradberry gave a brief explanation of how secondary schools will give Carnegie units for courses that are being taught at the community colleges. The agreement is currently going through the Administrative Procedures process and will be brought back to the Board next month for approval.

ABE / GED Report

Mrs. Eloise Richardson reported that Mr. Danny Seal has been training teachers on a new program that 12 of the ABE centers have recently purchased. Mississippi's GED program has been online for 3-4 years now and has had several states have modeled their programs after our program.

Training for English as a Second Language (ESL) will be conducted January 13-14, 2005. The new video based program will assist those who need assistance with grammar and communication skills.

Mrs. Randall provided a copy of an article that was in *The McComb Enterprise Journal* regarding the Summit Learning Center, shown as "Exhibit G".

Update on Articulation Agreement between IHL and SBCJC (Academic)

Dr. Bradberry reported that he is continuing to work with Dr. Mary Ware and others regarding the articulation agreement between IHL and the colleges. Another draft is expected to be released today, and Dr. Bradberry feels that progress is being made and he is pleased with the continuing results.

Discussion of Possible GED Violation

Dr. Bradberry stated that the SBCJC office has received a request for a hearing from the individual that was mentioned last month that may be involved in irregularities regarding the GED program. Mr. Chuck Rubisoff stated that in order to have a fair and impartial tribunal hearing, a panel will need to meet to hear evidence. A court reporter will be present to transcribe the hearing; as well as, witnesses that have information regarding the circumstances.

The hearing will be conducted in Booneville. After the hearing, the panel will then make a proposed recommendation to the full Board, with the Board having access to the transcripts to review the findings. The Board will have the final ruling. Mr. Rubisoff recommended that Dr. Bradberry, Dr. Day and Mrs. Gilbert serve as panel members and suggested that an Attorney General Representative attend to oversee the proceedings. Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **approved unanimously** that Dr. Bradberry, Dr. Day and Mrs. Gilbert serve on the panel to hear the evidence.

Legislative Report

Dr. Bradberry stated that Mr. Bob Davidson will draft legislation for the SBCJC to submit to the Senate. The Governor's Education proposal is expected to be a big issue this session, as well as, Medicaid. The session will kick off January 4, 2005.

Out-of-Town Board Meeting in January 2005

Dr. Bradberry reminded the Board that the next meeting will be hosted by Northwest Mississippi Community College. The Itinerary has not been received at this time, but Dr. Haraway has confirmed that he is looking forward to our visit. Hotel information and the itinerary will be included in the mail out packet next month.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Lawrence Warren and a second by Mr. Napoleon Moore, the Board **unanimously approved** General Fund 2298 Disbursements for January 2005 in the total amount of \$17,668,424, shown as "Finance Attachment 1".

Upon a motion by General Denver Brackeen and a second by Ms. Patricia Randall, the Board **unanimously approved** the Education Enhancement Fund Disbursement for November 2004 from Fund 4080 in the amount of \$1,939,265.65 and for Fund 4110 in the amount of \$45,354.78, for a combined total of \$1,984,620.43, shown as "Finance Attachment 2".

Upon a motion by Mr. Lawrence Warren and a second by Mrs. Brenda Yonge, the Board **unanimously approved** the Budget Contingency Fund Disbursements for January – June 2005 in equal amounts of \$1,232,486 each, shown as "Finance Attachment 3".

The Memorandum of Agreement between the SBCJC and MACJC for the support of Distance Education in the amount of \$60,173.60, is shown as "Finance Attachment 4". This arrangement includes the colleges submitting to the SBCJC a fee of \$10 per student, per course for classes taken via the Mississippi Virtual Community College Network. This is an information item that does not require Board action.

Mrs. Gilbert provided Financial Statements for Funds 2291 and Special Funds, as of November 30, 2004, shown as "Financial Attachment 5a & 5b. The statement that shows that we are well within the budget does not require Board action.

Mrs. Gilbert stated that she and Mr. Chuck Rubisoff visited with Mr. Norman McLeod, the Deputy State Auditor, regarding the audit process in regards to county millage. Mr. Rubisoff shared copies of the Mississippi Code Section (Exhibit H) that provides for the minimum and maximum millage that can be levied. Mr. McLeod agreed to add a reminder of county millage requirements to the newsletter that is published by the Auditor's office, and requested that Dr. Stonecypher send a written request to his office to add this as an audit item. Upon a motion by Ms. Veldore Young and a second by General Denver Brackeen, the Board **voted unanimously** that Dr. Stonecypher send a letter to the State Auditor's Office requesting that auditors verify county millage compliance during future audits.

This being decided, the Board agreed not to send the letter previously prepared that is shown as "Financial Attachment 6".

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Mrs. Gilbert reviewed the preliminary results of the Cost Allocation Study, shown in "Financial Attachment 7". The study was conducted to determine the cost difference between a campus, extension center, comprehensive center and an off-campus site. The study will assist in with funding formula accuracy.

Mrs. Gilbert reviewed of the recommendations from the Joint Legislative Budget Committee and the Governor's Budget for FY 2006, which is shown as "Financial Attachment 8". The Legislative Committee Budget recommends cutting state funds to the community colleges 11.5% (\$18,015,327) and cutting state funds to the SBCJC 61.3% (\$8,389,094).

The Governor's recommendation reflected a combined fund decrease for the community colleges in the amount of 5.0%, and a 5.0% decrease for the State Board office.

Athletic Update

Mr. Jim Southward stated that it has been a great year for Athletics in the community/junior college system. Hinds Community College's men and women won state championship in soccer. Pearl River Community College's football team won national championship. Mr. Southward provided a NJCAA article, shown as "Exhibit I".

The contract with Stockyard Productions is being worked on. Mr. Frazier has signed a contract with the Fox network to broadcast games at Hinds, Holmes, Southwest, Copiah-Lincoln areas. He is negotiating with other television stations to cover games at the Coast and North Mississippi.

In closing, Mr. Southward stated that the Athletic Directors met on December 10, 2004 with recommendations from various coaching groups to take before the Presidents for consideration at their meeting in January.


Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Ms. Veldore Young and a second by Ms. Patricia Randall, the Board **voted unanimously** to approve travel authorizations as follows:

Mr. Walker plans to attend a MidSouth Partnership for Rural Community Colleges Summit in Jackson, Mississippi, on January 11, 2005.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 p.m.


Mr. George Walker, Chairman

 1-20-05
Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Location of Classes for Spring 2005 -----	A
Dual Enrollment / Dual Credit -----	B
Minutes of the Career/Technical Articulation Meeting -----	C
Workforce Budget Report -----	D
Request for Stable Funding letter to Governor Barbour and Legislative Leaders -----	E
Developmental Study - Key Findings -----	F
Summit Learning Center Article -----	G
Mississippi Code – County Millage -----	H
NJCAA Article on Pearl River Game -----	I
General Fund 2298 Disbursement – January 2005 -----	Finance Attachment 1
Education Enhancement Fund Disbursement – November 2004 -----	Finance Attachment 2
Budget Contingency Fund Disbursement – January-June 2005-----	Finance Attachment 3
MOA between SBCJC and MACJC for Support of Distance Education -----	Finance Attachment 4
Financial Statements for Funds 2291 and Special Funds as of November 30, 2004-----	Finance Attachment 5
County Millage Letter-----	Finance Attachment 6
Results of Cost Allocation Study -----	Finance Attachment 7
Recommendations from the Joint Legislative Budget Committee and the Governor-----	Finance Attachment 8